

**South Central Board of Education  
3305 Greenwich Angling Road  
Greenwich, OH 44837**

**Special Meeting  
Tuesday, November 20, 2018  
7:00 p.m. High School Library**

**Roll Call:** Mr. Bryan Hamman – President – Here  
Mr. Thomas Lucha – Vice President - Here  
Mr. Don Englet - Here  
Mrs. Leann Palm – Here  
Mr. John Whitright – Here

The South Central Local Board of Education met for a special meeting at the above place on the above date. The meeting was called to order by President, Bryan Hamman at 7:00 p.m. Superintendent, Ben Chaffee was in attendance.

**Agenda**

Mr. Whitright moved, and Mr. Englet seconded the motion to adopt the agenda for the November 20, 2018 board meeting.

AYES: Mr. Whitright, Mr. Englet, Mrs. Palm, Mr. Lucha, Mr. Hamman

NAYS: None

Motion Carried

**Recognize Patrons of the School District**

Mark Risner from the Greenwich Township was in attendance to bring the Board information the trustees had received from Swift Current regarding the wind turbines.

**FFA Presentation**

FFA officers, Kyser French and Mason Kiesel gave a presentation to the Board of events the FFA has been involved in for the past month. The FFA had members attend the National Convention, assisted in the painting a snow plow for Huron County, visited the State House for a tour with the fourth grade, participated in Parliamentary Procedure competition and assisted with the Veterans Assembly. Fruit will be coming in December and they will also be assisting in other community events from now until the end of the year.

**Administrative Reports**

Mr. Hellickson presented the Board with data on conference attendance by teacher and provided information on students on the honor roll and had perfect attendance for the first nine weeks. He received a lot of positive feedback from the assembly, Joey's story. Teen leadership held a blood drive on Friday, November 16, 2018 and collected 31 pints of blood, allowing 93 lives to be saved! Rich Garza will be here on Tuesday, November 27<sup>th</sup> for a student assembly.

Mr. Richards was not in attendance but shared his report with the Board for them to peruse at their leisure.

Mrs. McKee announced that the sixth grade held DARE graduation today and they had a very high parent turn out. Mrs. McKee also shared conference data and upcoming events at the Jr. High.

Mr. Chaffee shared information about some of the sessions he attended at the Capital Conference this month including those involving Food Service, Leadership, Facilities and OFCC project management.

Mrs. Warrick shared with the Board that new copier lease contracts have been negotiated for the district with a total monthly cost savings of over \$400. All the copiers should be in place by the end of December. Also, she shared information from the county auditor, Roland Tkach, regarding the loss of revenue from the property re-evaluation. The district will lose approximately \$49,000. This is mainly do to the restructure of the CAUV program.

#### **Board Roundtable Discussion**

None

#### **Treasurer's Recommendations**

Mrs. Palm moved, and Mr. Whitright seconded the motion to approve the following Treasurer's recommendations:

1. The minutes of the October 15, 2018 regular board meeting.
2. The payment of the October 2018 bills totaling \$368,396.56
3. The October 2018 Financial Reports and Cafeteria Report.
4. Award the 2018-19 snow plow bid to Optimax Lawn and Landscape.
5. Approve the following donations:
  - a. \$500 for the Boys Basketball - anonymous
  - b. \$500 for the Boys Basketball - Chim Cheroo

AYES: Mrs. Palm, Mr. Whitright, Mr. Englet, Mr. Lucha, Mr. Hamman

NAYS: None

Motion Carried

#### **Superintendent's Recommendations**

1. Mr. Lucha moved, and Mr. Whitright seconded the motion to approve the resignation of Andrea Ricker as the JV Volleyball Coach effective 10/24/2018.

AYES: Mr. Lucha, Mr. Whitright, Mr. Englet, Mrs. Palm, Mr. Hamman

NAYS: None

Motion Carried

Mrs. Palm moved, and Mr. Englet seconded the motion to approve the following Superintendent's recommendations:

2. A medical leave of absence for Andrea Ricker approximately December 25, 2018, through March 2, 2019.
3. A medical leave of absence for Dale Bond from November 29, 2018, through approximately January 14, 2019.
4. A medical leave of absence for Deborah Clemons from October 15, 2018, through approximately December 2, 2018.
5. A medical leave of absence for Rachel Wilhelm from November 12, 2018, through approximately May 28, 2019.

AYES: Mrs. Palm, Mr. Englet, Mr. Whitright, Mr. Lucha, Mr. Hamman

NAYS: None

Motion Carried

6. Mr. Lucha moved, and Mrs. Palm seconded the motion to approve Pete Motolik as a long-term substitute (\$125/day) for the 2018-19 school year, effective approximately December 25, 2018, through March 2, 2019.

AYES: Mr. Lucha, Mrs. Palm, Mr. Englet, Mr. Whitright, Mr. Hamman

NAYS: None

Motion Carried

7. Mr. Englet moved, and Mr. Whitright seconded the Board approve the following as Substitute Teachers for the 2018-2019 school years', pending satisfactory completion of all requirements.

- a. Lisa Stoneham
- b. Leslie Pope

AYES: Mr. Englet, Mr. Whitright, Mrs. Palm, Mr. Lucha, Mr. Hamman

NAYS: None

Motion Carried

8. Mrs. Palm moved, and Mr. Whitright seconded the motion the Board approve Patricia Clark (12 yrs experience) as a Bus Driver, effective November 5, 2018, for the 2018-2019 school year, pending satisfactory completion of all requirements, in accordance with OAPSE Negotiated Agreement.

AYES: Mrs. Palm, Mr. Whitright, Mr. Englet, Mr. Lucha, Mr. Hamman

NAYS: None

Motion Carried

9. Mrs. Palm moved, and Mr. Lucha seconded the motion the Board approve the Service Agreement with SC Strategic Solutions for FY20 for document imaging, software, and service to move to a paperless workflow at a cost of \$6940.

AYES: Mrs. Palm, Mr. Lucha, Mr. Englet, Mr. Whitright, Mr. Hamman

NAYS: None

Motion Carried

10. Mr. Lucha moved, and Mr. Whitright seconded the Board terminate the Service Agreement with eSchoolView for website management, effective June 30, 2019, with a contract buyout of \$3396.

AYES: Mr. Lucha, Mr. Whitright, Mr. Englet, Mrs. Palm, Mr. Hamman

NAYS: None

Motion Carried

11. Mrs. Palm moved, and Mr. Englet seconded the motion the Board approve the Service Agreement with Apptegy for website re-design and mobile app upgrades, effective for the 2019-22 school years at a cost of \$9940 (one-time setup fee of approximately \$3600 (\$7000-\$3396) and yearly maintenance fee of approximately \$6340 (\$3 per student + \$4000)).

AYES: Mrs. Palm, Mr. Englet, Mr. Whitright, Mr. Lucha, Mr. Hamman

NAYS: None

Motion Carried

12. Mr. Lucha moved, and Mr. Englet seconded the motion the Board approve the Service Agreement with BoardDocs for the digital documentation for the Board meeting, communication, and storage at a cost of \$3700 (one-time setup fee of \$1000 and an annual fee of \$2700).

AYES: Mr. Lucha, Mr. Englet, Mrs. Palm, Mr. Whitright, Mr. Hamman

NAYS: None

Motion Carried

13. Mr. Whitright moved, and Mrs. Palm seconded the motion to approve the first reading of the following board of education policies:

- a. 0131 – Legislative
- b. 0141.2 - Conflict of Interest
- c. 0164 - Notice of Meetings
- d. 0165.1 - Regular Meetings
- e. 0165.2 - Special Meetings
- f. 0165.3 - Recess/Adjournment
- g. 0166 - Executive Session
- h. 0168 – Minutes
- i. 0169.1 - Public Participation at Board Meetings
- j. 1240.01 - Non-Reemployment of the Superintendent
- k. 1541/3140/4140 – Termination and Resignation
- l. 1422/3122/4122 - Nondiscrimination and Equal Employment Opportunity
- m. 1662/3362/4362 - Anti-Harassment
- n. 2260 Nondiscrimination and Access to Equal Educational Opportunity
- o. 5517 - Anti-Harassment
- p. 2111 - Parent and Family Engagement
- q. 2261 Title I Services (Local Only)
- r. 2261.01 – Parent and Family Member Participation in Title I Programs (Local Only)
- s. 2261.03 - District and School Report Card (Local Only)
- t. 2700 - School Report Card (Local Only)
- u. 4162 – Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions
- v. 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- w. 5610.02 – In-School Discipline
- x. 5610.03 – Emergency Removal of Students
- y. 5611 – Due Process Rights
- z. 6325 - Procurement – Federal Grants/Funds
- aa. 6423 – Use of Credit Cards
- bb. 8141 - Mandatory Reporting of Misconduct by Licensed Employees

AYES: Mrs. Palm, Mr. Whitright, Mr. Englet, Mr. Lucha, Mr. Hamman

NAYS: None

Motion Carried

14. Mr. Lucha moved, and Mr. Englet seconded the motion the Board approve the Request for Qualifications document and authorize the Treasurer to advertise for RFQs from November 20, 2018, through 4:00 pm December 7, 2018.

AYES: Mr. Lucha, Mr. Englet, Mrs. Palm, Mr. Whitright, Mr. Hamman  
NAYS: None  
Motion Carried

15. Mrs. Palm moved, and Mr. Englet seconded the motion to approve the Memorandum of Understanding for the Provision of Mental Health Services with Family Life Counseling.

AYES: Mrs. Palm, Mr. Englet, Mr. Whitright, Mr. Lucha, Mr. Hamman  
NAYS: None  
Motion Carried

16. Mr. Englet moved, and Mrs. Palm seconded the motion to approve Bethel Baptist Church, Savannah, Ohio, as a possible emergency shelter facility for South Central Local Schools, in accordance with the district's Emergency Operations Plan.

AYES: Mr. Englet, Mrs. Palm, Mr. Whitright, Mr. Lucha, Mr. Hamman  
NAYS: None  
Motion Carried

#### **Executive Session**

Mr. Englet moved, and Mrs. Palm seconded the motion to hold an Executive Session to consider employment and/or dismissal of public employees and to consider matters required to be kept confidential by federal law or regulation or state statutes

AYES: Mr. Englet, Mrs. Palm, Mr. Whitright, Mr. Lucha, Mr. Hamman  
NAYS: None  
Motion Carried

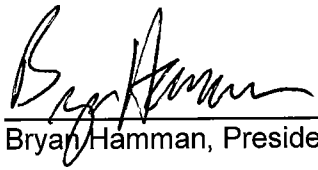
Time Enter into Executive Session: 8:13 p.m. Time Return to Regular Meeting: 9:32 p.m.

It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of the above resolutions were adopted in an open meeting of this Board and that all deliberations of this Board and of its committees that resulted in such formal actions, were in meetings open to the public in compliance with legal requirements including Section 121.22 of the Ohio Revised Code.

#### **Adjournment**

Mrs. Palm moved, and Mr. Englet seconded the motion to adjourn the Board meeting at 9:34 p.m.

AYES: Mrs. Palm, Mr. Englet, Mr. Whitright, Mr. Lucha, Mr. Hamman  
NAYS: None  
Motion Carried



12-17-18

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Bryan Hamman, President



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Christina Warrick, Treasurer